

Frequently Asked Questions (FAQs)

Allows you to create FAQs on the site, and when you click on them, you are taken directly to the answer.

View Questions Tab

Creating a New Question

1. Click on New.
2. Type in your question.
3. Select whether or not it's hidden.
4. Highlight the category.
5. You can upload a photo by clicking on the orange Select button. For more information on uploading photos, see General Instructions on the ISM-> Uploading Images.
6. Type in the answer using the text editor.
7. Save.

Deleting a Question

1. Check the box to the left of the question.
2. Click on the Delete Selected button at the bottom of the screen.

Categories Tab

Creating a New Category

1. Click on New.
2. Select whether or not the category is hidden.
3. Save.